



KMHA - AGM

Accepted
Feb 9, 2016

- Date:** 08APR2015
Location: Davidson Centre, Kincardine
Time: 7:30pm
Duration: 90 min
Executive present:
- | | |
|--------------------------------------|--|
| R. Bishop, President | C. Colhoun, Technical Director |
| D. Netzke, First Vice President | R. Bronkhorst, Director of Fundraising |
| J. Beaty, Second Vice President | J. Hunsburger, Privacy Officer |
| A. Tanner, Secretary | B. Richards, Head Trainer |
| J. Brown, Director of Volunteers | A. Janes, Director of Ice Scheduling |
| R. Luinstra, Director of Tournaments | J. Beisel, Dir of Sponsorship & Gates |
| J. Scott, Webmaster | |
- Executive Regrets:**
- | | |
|-------------------------------|-----------------------------------|
| R. Renaud, Treasurer | T. Page, Director of Registration |
| T. Desmond, Ref Scheduler | T. Lunistra, Dir of Purch & Equip |
| M. McArthur, Third VP (Girls) | |
- Members:** T. Trudeau, R. Gibson, I. Colley, D. Lunn, C. Lyndon, B. Harmsworth, C. Page, M. Walsh, A. Walsh, L. Kaminski, H. Boettinger, G. Tanner, L. Arnold, D. McCormick, T. Swift, D. Martyn, D. MacTavish
- Chairperson:** R. Bishop, President
Quorum: Yes. 30 (15 eligible voting members req'd)
Attachments:
- Registrar's Report
 - Treasurers Report
 - Proposed Amendments 1-10

Agenda

a) Approval of previous AGM minutes (if applicable)

The minutes of the AGM 2014 were reviewed and approved. Motioned by A. Janes and 2nd by B. Richards.

b) Executive member reports.

President

With 2014/2015 KMHA sessions coming to an end, as President of KMHA I would like to start by thanking the following people - All of our team coaches, trainers and team managers. Without your hard work we would not be able to provide hockey. I would also like to thank Derrick Burrows for running our tyke program. He does a great job with this program and over the last couple of years the numbers have grown quite a lot and I feel the program is better than ever. I would like to thank all of the Referees. We know at times it is a thankless job but I do appreciate the job you do. I would also like to thank my fellow executives I know your jobs are not easy but I do appreciate the time each of you put in to make our organization run. I would also like to thank all of our sponsors for their support of our teams this season.

As I look back at this season I would have to say it was a pretty good season. Our over all organization record was 485 wins, 261 loses and 81 ties which is quite outstanding. As an organization we have done a good job over the last couple of years increasing our reserves. Just two years ago we had less than 10,000 in the bank. I believe we will have about \$80,000 in the bank at the end of this season. Because of this reserve we will not be increasing registration costs again this year.

Over the past couple of months we worked to rewrite and update the constitution and tonight we will vote on the amendments. I have also sat on the first ever OMHA president councils where that group has recommended some changes to the OMHA constitution. Starting next year the OMHA will be taking body contact out of Local League hockey.

Moving forward for next year I would recommend to the new executives to look into rewriting the Rules of Operations. I would also recommend looking at the volunteer policy and whether it is still

needed. As you can see we have quite a few positions up for election tonight I encourage you to step up and volunteer to allow us to provide the best hockey program we can.

1st Vice President (Boys Rep)

Novice Rep: They had a great season with overall record of 37-12-6. They won the Roy Beechy tournament in Tilsonburg in October and won the Elmvale Maple Sugar Tournament at the end of March. The team finished first overall in the regular season. They lost in the OMHA/WOAA finals to Mitchell.

Atom Rep: From a wins/losses stand point they had a very successful season. They won the regional Silver Stick, were WOAA playoff champs, WOAA regular season champs and OMHA finalists.

Bantam Rep: The team consisted of 13 players & 1 goalie which numbers wise worked very well. The coach feels that the choice of giving the rep team the extra players work out well for all bantam teams. There was good interest from the selected AP's and co-operation from AP players coaches. Many AP's attended most practices during the season giving team 18 - 20 players for most practices.

Team stats: Undefeated in league regular season play, Finalist Tillsonburg Tournament, Finalist South Muskoka Tournament, Consolation Champion BCH Tournament, Champions Kincardine Regional Tournament, Semi Finalist Int'l Silverstick Tournament, WOAA "B" Champions, OMHA Semi Finalist

Midget AE: Entered 3 tournaments - Durham/West Grey Tournament, Strathroy AE Olympics & Minden Silverstick (consolation semi-finalists runners up)

WOAA playoffs - Played Listowel lost 3 games to 1

WOAA Round Robin Neilson group - Finished #2 and Listowel finished #1

Totals for season - 9 Wins, 25 Losses, 3 Ties

2nd Vice President (Boys LL)

The 2014-2015 KMHA hockey season is now behind us, but from a Local League perspective, it was a successful season. KMHA had a total of 12 Local League teams which were consisted of:

- 4 Novice Local League teams
- 2 Atom Local League teams
- 2 Pee Wee Local League teams
- 2 Bantam Local League teams
- 2 Midget Local League teams

As has been the case in the past couple of seasons, we got off to a slow start when it came time to put coaches in place for the local league teams. We actually were in a position where we had no volunteers or prospects for that matter for 3 of our team. We had an extremely hard time filling the head coach positions for both of our Midget Local League teams as well as one of our Atom Local League teams. Ultimately, we were able to fill these positions and were able to ensure hockey for all of our Local League players.

For the most part, our LL teams were extremely competitive. The Novice Local League again had 4 teams which battled it out all year long. Ultimately, the Black Team coached by Darryl Lunn was able to defeat the Blue Team in the NHL tournament final. Talk about an exciting championship game-This game went the distance and had it all-2 Overtime periods followed by a 3 man shootout where Darryl's team was able to prevail by a 2-0 score.

Our Atom teams were very comparable in skill this season, and this showed in the 2 games which they played against each other. They split the 2 games, each being by a one goal margin. Team 1 coached by Blayne Nicholson ended up with a record of 3-17 -2 and Team 2 coached by Sam Wall ended up with a 6-16 record.

Our Pee Wee LL teams both had strong seasons. Team 1 coached by Mike Reaume were successful in winning the WOAA championship in a hard fought battle with the Blyth Brussels Crusaders, which went the full 5 games. They finished with a 24-7-3 record. Team 2 coached by Brian Saunders also had a successful season ending up with a 13-7-3 record. The 2 LL teams were extremely close this season and tied the regular season series-the 2 teams actually tied these games 1-1 each game. In the WOAA playoff round robin games these 2 teams split with each winning one of the games.

The Bantam LL teams also were very comparable this season. Bantam LL 1 coached by Dan Burrows was also able to win the WOAA Championship. Bantam LL 1 ended up with a 28-3-2 record and were

able to dispatch the Mitchell Meteors in the WOAA final. Team 2 coached by Paul Richardson also had a very successful season. They ended up with a 25-7-4 record for which they also had a great run in the WOAA playdowns, but were stopped by Team #1. Head to head, the season series ended up 2-1-1 for Team 1, which did not include the victory by Team # 1 over Team # 2 in the final of the Walkerton Bantam Tournament. Oh yeah, that game also went into OT.

Our Midget Local League teams seemed to have 2 different seasons-Team # 1 coached by Mitch Twolan were able to have a winning campaign and finished up with an 18-6-2 record. Team # 2 which was coached by Maury Burton ended up with a 6-21-1 record. Team # 1 took the season series between the teams 2-0.

This season, KMHA also iced a Novice Select team. Sebastien Garneau approached the Executive to get approval to proceed with select team then went about choosing those players from the NHL to put the team together. The Select team participated in 3 tournaments including stops in Bradford, Niagara Falls and Mississauga

3rd Vice President (Girls) – No Report. Rob congratulates 4 of our girls rep teams who are attending Provincials this month. This may be a first. Very successful. Good job. Rob is not sure how the LL teams did.

Director of Purchasing and Equipment - With the purchase of new jersey complete last year, only a few teams needed jerseys. Some will be starting their 3rd season next fall and replacement considered. All lockers in new section are in use and all novice teams are in the old locker section. A few teams were provided a limited number set 1-11 and may need to be topped up next year due to the possibility of amalgamating with Lucknow and/or Ripley. We were holding off topping up these limited sets until that was determined. Several youth and junior goalie sets were purchased. A goalie tyke program has been revamped and can offer gear from Tyke to Peewee, after which goalies are expected to provide their own gear. Trainers equipment and where the responsibility lies likely should be looked into this coming year, under the new executive member. Goalie development continued although attendance was down. Goalies were asked to each bring a shooter and that seemed to work well. Better communication is suggested about the development times to the goalies to improve attendance.

Director of Fundraising – The cash calendar license has been obtained for 2015/2015. License # M670991

The grant application for \$20,000 was completed and sent to municipal office.

Banquet for April 29th is booked. Rob Bishop has organized the MC and the medals. The catering has been confirmed with Bruce Inn. Pesto Crest is doing ball caps for all the kids to be given out and Derek will have these ready for the banquet. Outstanding to be done is the drinks, printing of the cash calendars, and decorations.

Director of Registration – see attached report

Director of Sponsorship & Gates – 21 sponsors this year. Name bars were put on jerseys this year where necessary. Jen is looking for volunteers to form a sponsorship committee.

Referee Scheduler – No Report.

Treasurer – Presented by R. Bishop. We have rebuilt revenues from 6 years ago. We've raised registration and had the town hold ice costs to help us with this. The exec voted last meeting to hold registration costs the same. See attached report.

Technical Director

The KMHA hockey school was once again quite successful with much of our membership participating. This, I believe, is an essential part of the KMHA experience and gets the kids and parents into hockey mode, smoothly transitioning into tryouts.

Tim Luinstra kindly donated his time and expertise to run eight weeks of goalie development. This program is excellent and a real asset to our organization.

Julie and Chris Dunlop ran our power skating program which offered ten sessions of additional training and education to an essential part of player development.

Head Trainer

Total # of Trainers = 47

- 16 Female trainers on 8 Girls Teams

- 9 Male Trainers on 7 Boys Rep Teams
- 14 Male Trainers on 12 Boys LL Teams

- 45 are HTCP Level I
- 1 is HTCP Level II
- 1 is HTCP Level III

Sept 2014 - Communication and Partnership acquired through Joint Physiotherapy for them to provide Base Line Concussion Testing at a reduced fee for KMHA. Not sure if anyone took them up on this deal.

Dec 2014 - 21 trainers participated in an A.C.T.I.O.N Update Clinic that was hosted by us and material was delivered by the Regional Trainer Facilitators at no cost to us. It is an opportunity for us to review their job description and present them with scenarios that will require them to take the appropriate action. They will be evaluated after each scenario. Topics covered included catastrophic spinal injuries, use of an AED, equipment and fitness for play. 3 of our young players volunteered their time to be victims for each scenario. A local EMT also volunteered her time as well. What I took from this clinic is that the majority of our trainers do not have any first aid training. I would like for every trainer to hold a valid Standard First Aid qualification and the Executive is looking at covering the cost. There are currently 25 trainers that are interested in obtaining this training and I have already secured a certified instructor to deliver this training at \$130/per. I am just waiting for a response from the Executive.

Injury Report

Concussions – 6
 Broken Bones – 2 (Femur & Hand)
 Pulled Muscles – 1 (Groin)
 Separated Shoulders – 1
 Bumps and Bruises – Lots but expected.

Director of Ice Scheduling - This year KMHA iced 28 hockey teams and made room for a Junior C program, Power Skating and Goalie development.

We made use of three arenas this year, Kincardine, Tiverton and Ripley. We used Ripley in January and February to assist with playoffs. In total, KMHA booked and used approximately 1567 hours of ice time.

We were able to maintain regular once a week practices with only minor changes during our playoffs. Some teams made more use of the open ice availability than others. I would like to stress that the open ice assignments are first come, first serve. The computer automatically updates these dates, so keep an eye on them.

One issue that had been brought up was the question “Why is my child playing in Tiverton”. When scheduling game slots, I consider the Davidson Centre and Tiverton arena both home ice arenas and give little consideration to who is playing in what arena. I look at available ice and how we can minimize ref costs. Some teams did play more games at a certain arena, this was due to the available ice slots that were given to KMHA and how each team fits into those slots. At the same time, I try to maximize our ice usage.

Looking ahead to next year, I think it is only fair to again switch the teams that practiced in Tiverton to the Davidson Centre and those that practiced at the Davidson Centre to Tiverton.

I would like any ideas, thoughts or comments, good or bad, that any parent or coach may have that may assist us with planning the 2015/2016 season.

Director of Communications & Webmaster – The cash calendar postings are up to date. Only put up initial plus last name due to privacy. We have a Classifieds tab that has been running for 2 years but it is not getting used. There is an Accomplishment tab but needs info to her in order to post. An Alumni tab is being worked on right now – accomplished previous KMHA players.

Director of Tournaments – The KMHA hosted two tournaments this past season. The Archie McMillan Memorial Midget Rep. Tournament took place on early in the season October 24th to October 26th. Initially there was some difficulty getting teams to commit but in the end we had 8 teams: Goderich, Penetang, Petrolia, Minto, Mitchell, Mt. Forest, Twin Centres as well as the home side. Goderich prevailed in the consolation final and our own Kinucks took the championship against worthy competition from Penetang. The tournament does not make a significant financial contribution to KMHA but did manage to do slightly better than break even.

In December KMHA hosted the 28th Annual Regional Silver Stick. There were a total of 53 teams participating from across Southwestern Ontario. After 4 days of intense competition 6 champions were crowned:

Novice C – Dundalk
Novice B – Mitchell
Peewee C – BBMHA
Peewee B – Penetang
Bantam C – South Bruce
Bantam B - Kincardine

There were some minor challenges during the tournament but fair weather prevailed and the tournament was completed on schedule. There are some changes to rules that we are considering for next year particularly in regard to the overtime and shoot out in the elimination rounds.

This tournament makes a significant financial contribution to KMHA. This is made possible by the many volunteers who serve. I am particularly grateful for the extraordinary time and energy of the Silver Stick Organizing Committee: Heather Boettinger, Eric Fohkens, Jim Thorpe, and Derrick Burrows. Without their talent and dedication the tournament could not be run. We are looking for a few new members for next year.

There are opportunities for more tournaments to be hosted by KMHA (i.e. Local League categories) however we would need people willing step up and help organize them.

Director of Volunteers – this year has been a huge success for volunteering and many teams have accomplished their hours with no problems. Having said that I hope next year runs just as smooth with no volunteering in place. I will forward the names of the cheques that need to be cashed next week and thank you for giving me the opportunity to help out with KMHA.

c) General Discussion

(Items to be determined at the start of meeting and include membership feedback/reports. Consideration of any governance amendments, and other prearranged other business)

- Girls Hockey – Tony Swift/Don Martyn/Greg Tanner
- Cash Boxes – Courtney Page – discussion was had about the downside of the new method of having a central box at each arena. Not all teams follow the rules and do the proper paperwork. So much time is spent counting, taking admission and then recounting to balance. The old method included money set aside for the refs and also separate money from gates fees. This caused more work as the team had to constantly request more ref money while the amount from gates accumulated to large amounts. If a teams cashbox went missing, a great deal of money was potentially lost. Courtney is proposing that the refs are just paid out of the gate fees, so that would allow the teams cash box to not reach huge amounts. Comments were made that boxes went missing more in the past. However currently money could also go missing. In addition, gates may be getting cut off early, thus missing on admission fees, just to have time to balance the box before their childs team in on the ice. Another member said another centre collected ref money up front and then the Manager paid the refs throughout the year from the money collected. It was mentioned that there may not be a requirement for WOAA to collect gate fees. Rob commented that ultimately he would like to see all WOAA centres not charging fees. This will have to be discussed by the executive at a future meeting.
- Why no 50/50 draw? – you need a lottery license to run this. We can do a blanket organizational 50/50 but that money raised must be put into the “organization” not the individual team so it really isn’t fundraising for the team, so really what is the point. Very precise records must be kept to do this correctly. You must also choose all your draw dates ahead of time. We don’t run the risk of losing our lottery license which is for our Cash Calendars if this isn’t run properly. To raise money for a family in need for example, a simple donation jar is the easiest way. There are many ways for teams to fundraise such as bottle drives etc.

d) Receiving/Accepting annual auditor's report and projected financial position-diverted to next year due to absence of the Treasurer tonight.

e) Appointment of the Auditor for the ensuing year-diverted to next year due to absence of the Treasurer tonight.

f) 10 Amendments for Consideration – see attached documents. The individual amendments were read and discussed.

Note: T.Swift is suggesting we create a VP for Girls (Local League) similar to the boys structure on the executive. During times of voting, it would allow equal representation/balance if it came down to a boys vs. girls issue. It isn't really a matter of workload. Also the girls have both LLFHL teams and WOAA teams and so a strong understanding of both is required. As far as numbers, the girls are increasing each year but have not reached equal numbers. A discussion was had about the pros and cons. Our current hockey operations does not currently reflect a balanced approach to hockey decision making. The point of the new position would be to ensure proper representation. What do other centres do? G. Tanner says that Saugeen has 2 positions for their girls hockey. This will need to be brought to the AGM next year. In the interim a committee should be formed, a girls Hockey Operations committee chaired by the 3rd VP.

g) Election Results:

- 1st VP Dean Netzke
- 3rd VP Courtney Page
- Secretary/Webmaster Angie Tanner
- Director of Fundraising Chris Lyndon
- Director of Purchasing & Equipment Darryl Lunn
- Director of Referees Tom Desmond
- Privacy Officer Bill Harmsworth

Minutes prepared by:
A. Tanner



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Comparison of numbers of players (mixed/boys) rostered to KMHA (OMHA) for past 4 seasons, 2010 to 2014

Division	2011			2012			2013			2014/2015		
	Number of players	Number of teams	Comments	Number of players	Number of teams	Comments	Number of players	Number of teams	Comments	Number of players	Number of teams	Comments
Tykes	91	5	48 out of 91 tykes free = approx 53% free	88	5	88 includes 26 girls. 40 out of 88 tykes free = approx 45%	72	6	72 includes 19 girls. 34 out of 72 tykes free = approx 47%	113	6 groups	33 out of 113 are girls . 55 out of 113 tykes free
Novice	55	5		64	5	64 includes 16 girls	70	5	includes 16 girls	63	5	includes 15 girls
Atom	46	3		41	3	41 includes 11 girls	39	3	includes 5 girls	77	6	Includes 23 girls
Pee wee	34	2		32	2		35	2		63	5	Includes 22 girls
Bantam	31	2		42	3		41	3		63	5	Includes 23 girls
Midget	48	3		54	3		60	4		97	6	Includes 30 girls
Juvenile	0	0		0	0		0	0		0	0	
TOTALS	305	20	+32 on #s & + 2 teams	321	21	+16 on #s & + 1 team	317	23 groups	-4 on #s & + 1 team	477	29 groups	+160 on #'s + 6 teams

Comparison of numbers of female players rostered to KMHA(OWHA), 2009 to 2013

Division	2011		2012		2013		2014/2015		
	Number of players	Number of teams	Number of players	Number of teams	Number of players	Number of teams	Number of players	Number of teams	Comments
Atom	0	0	12	1	11	1	21	2	
Pee wee	17	1	15	1	23	2	23	2	
Bantam	27	2	24	2	22	2	23	2	

Midget	17	1	33	2	18	1	31	2	
Juvenile	0	0	0	0	0	0	0	0	
TOTALS	61 -9 on #'s	4 -1 team	84 -+23 on #s	6 +2 teams	74 -10 on #s	6 =# of teams	98 +24 on #s	8 = +2 # of teams	
Actual Totals	<u>2011</u>		<u>2012</u>		<u>2013</u>		<u>2014/2015</u>		
	Number of players	Number of teams	Number of players	Number of teams	Number of players	Number of teams	Number of players	Number of teams	
Mixed/Boys	305	20	321	21	317	17	345	21	
Female	61	4	84	6	74	6	132	8	
Final # of player totals	366 (+23)	24 (+1)	405 (+39)	27 (+3)	391 (-14)	23 (-4)	477 (+86)	29 (+6)	

Some reasons for change to registration numbers

1. Tiverton and Ripley didn't have sufficient numbers of players registered to support a number of teams, both boys and girls at various divisions.
2. Tiverton has only tyke program offered
3. Player transfers, families moved to Kincardine.



KMHA - AGM

Accepted
Feb 9, 2016

KMHA BUDGET REPORT
2014/2015
April 2015

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Registration	\$163,375.00	180,180.00	\$16,805.00
Hockey School	\$16,875.00	7,507.48	(\$9,367.52)
Power Skating School	\$4,480.00	1,356.05	(\$3,123.95)
Calendars	\$30,000.00	24,455.00	(\$5,545.00)
Sponsors	\$11,000.00	9,250.00	(\$1,750.00)
Donations	\$17,000.00	18,347.78	\$1,347.78
Gate Receipts	\$17,000.00	-	(\$17,000.00)
Equipment Sale	\$0.00	-	\$0.00
Fundraising - Ford test drive	\$3,000.00	-	(\$3,000.00)
Ties & Decals	\$0.00	-	\$0.00
Year-end banquet	\$250.00	-	(\$250.00)
Tournament-Midget	\$1,500.00	3,060.00	\$1,560.00
Tournament-Novice LL	\$0.00	-	\$0.00
Silverstick	\$35,500.00	48,656.85	\$13,156.85
Interest & Investments	\$0.00	-	\$0.00
Releases	\$0.00	-	\$0.00
	\$299,980.00	292,813.16	(\$7,166.84)
EXPENSES			
Ice Rental	\$180,000.00	118,934.53	\$61,065.47
Equipment/Pennants/Trophies	\$10,000.00	22,493.98	(\$12,493.98)
Insurance-Boys & Girls	\$16,200.00	15,065.04	\$1,134.96
Team Registration-Boys	\$4,000.00	4,042.05	(\$42.05)
Team Registration-Girls	\$6,500.00	9,876.20	(\$3,376.20)
Advertising	\$500.00	26.29	\$473.71
Gate Keepers	\$0.00	2,625.00	(\$2,625.00)
Clinics & Meetings	\$3,000.00	1,933.83	\$1,066.17
Bank Charges	\$20.00	100.50	(\$80.50)
Office Supplies	\$1,000.00	679.51	\$320.49
Referees	\$29,000.00	10,880.40	\$18,119.60
Midget Tourney	\$2,000.00	394.65	\$1,605.35
Silverstick	\$30,300.00	26,898.34	\$3,401.66
Accounting Fees	\$100.00	-	\$100.00
Playoff Dues	\$5,000.00	116.67	\$4,883.33
Miscellaneous	\$3,000.00	3,132.02	(\$132.02)
Team Pictures	\$4,000.00	4,454.08	(\$454.08)
	\$294,620.00	221,653.09	\$72,966.91
	\$5,360.00	\$71,160.07	

Chequing A/C Balance to Apr 8/15	\$79,091.13
Nevada A/C Balance to Apr 8/15	\$39,616.98
Silverstick Apr 8/15	\$42,808.49

Proposed Amendments

KMHA AGM Amendment #1

Motion: A. Tanner/ 2nd: J. Hunsburger/Passed

Rational

- Reflect change from “Town of Kincardine” to “Municipality of Kincardine”.
- Reflect change date on document.

Current Language

2. REGISTERED OFFICE AND SEAL

2.2 The registered head office of the Association shall be in the Town of Kincardine, in the Province of Ontario and thereafter as the Association may from time to time determine by special resolution of the members pursuant to the Corporations Act. The Association may establish such other offices within Canada, as the Executive may deem expedient by resolution.

3. MISSION OF THE ASSOCIATION

3.1 The purpose of the Association is to organize, develop and promote minor ice hockey for the youth of the Town of Kincardine and surrounding area including:

- (a) The opportunity for all eligible individuals to participate in recreational house league ice hockey, and to provide community based programs, which will allow a player to participate in an environment for fun, physical exercise and fair play;
- (b) The development of and participation in representative ice hockey and provide the opportunity to participate at the highest competitive level;
- (c) To instill in all players, coaches, managers and members associated with the KMHA good sportsmanship, correct and proper behaviour on and off the ice, respect for authority and team play;
- (d) The Association shall be operated without the purpose of pecuniary gain to any of the Members and any surplus or accretions of the Association shall be used solely for the purposes of the Association and for the promotion of its objects.

21. EFFECTIVE DATE

21.1 This By-law shall come into force without further formality upon its enactment after approval by the Members of the Association as hereinbefore set out.

The foregoing By-law No. 1 is hereby enacted, ratified, sanctioned, confirmed and approved without variation by the affirmative vote of the Members of the Association at a General Meeting of the Members of the Association duly called and held at the Town of Kincardine, Ontario, and at which a quorum was present on the 8th day of April, 2002.

New Language

2. REGISTERED OFFICE AND SEAL

2.2 The registered head office of the Association shall be in the **Municipality of Kincardine**, in the Province of Ontario and thereafter as the Association may from time to time determine by special resolution of the members pursuant to the Corporations Act. The Association may establish such other offices within Canada, as the Executive may deem expedient by resolution.

3. MISSION OF THE ASSOCIATION

3.1 The purpose of the Association is to organize, develop and promote minor ice hockey for the youth of the **Municipality of Kincardine** including:

- (a) The opportunity for all eligible individuals to participate in recreational house league ice hockey, and to provide community based programs, which will allow a player to participate in an environment for fun, physical exercise and fair play;
- (b) The development of and participation in representative ice hockey and provide the opportunity to participate at the highest competitive level;
- (c) To instill in all players, coaches, managers and members associated with the KMHA good sportsmanship, correct and proper behaviour on and off the ice, respect for authority and team play;
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The foregoing By-law No. 1 is hereby enacted, ratified, sanctioned, confirmed and approved without variation by the affirmative vote of the Members of the Association at a General Meeting of the Members of the Association duly called and held at the **Municipality of Kincardine**, Ontario, and at which a quorum was present on the **TBD** day of April, **2015**.

KMHA AGM Amendment # 2 **Motion: A. Tanner/ 2nd: J. Hunsburger/Passed**

Rational

To accommodate the option of having girls teams play in the Lower Lakes Female Hockey League (LLFHL).

Current Language

1. DEFINITIONS

- 1.1 In this By-law and all other By-laws and Resolutions of the Association, unless the context otherwise requires:
- (a) "Corporations Act" means the Corporations Act R.S.O. 1990, Chapter 38, and any statute amending or enacted in substitution therefore, from time to time;
 - (b) "Letters Patent" means the Letters Patent incorporating the Association, as from time to time amended by Supplementary Letters Patent;
 - (c) "Association" means Kincardine Minor Hockey Association;
 - (d) "Executive" means the Board of Directors of the Association;
 - (e) "Director" means an individual who has been elected / appointed to the Board of Directors of the Association;
 - (f) "Officers" means the individuals who hold the offices enumerated in Section 11;
 - (g) "Members" means all classes of membership in the Association as provided for in Section 5;
 - (h) "Rules of Operation" means written statements governing issues affecting the affairs of the Association, which have been considered and approved by the Executive of the Association;
 - (i) "CHA" means the Canadian Hockey Association;
 - (j) "OHF" means the Ontario Hockey Federation;
 - (k) "OMHA" means Ontario Minor Hockey Association;
 - (l) "WOAA" means Western Ontario Athletic Association;
 - (m) "KMHA" means Kincardine Minor Hockey Association;
 - (n) "OWHA" means Ontario Woman's Hockey Association.
 - (o) "Representative Hockey" means boys representative teams governed by the OMHA & WOAA.
 - (p) "Local League" means local league, house league and in house programs governed by the WOAA.
 - (q) "Women's Hockey" means all women's hockey governed by the OWHA.

4. AFFILIATIONS

- 4.1 The Association shall have the following affiliations:
- (a) The Association shall be a member of the CHA, OHF, OMHA, WOAA, OWHA, and;
 - (b) The Association shall operate in cooperation with the Recreation and Parks Department(s) of the Municipality of Kincardine.

New Language

1. DEFINITIONS

1.1 In this By-law and all other By-laws and Resolutions of the Association, unless the context otherwise requires:

- (a) "Corporations Act" means the Corporations Act R.S.O. 1990, Chapter 38, and any statute amending or enacted in substitution therefore, from time to time;
- (b) "Letters Patent" means the Letters Patent incorporating the Association, as from time to time amended by Supplementary Letters Patent;
- (c) "Association" means Kincardine Minor Hockey Association;
- (d) "Executive" means the Board of Directors of the Association;
- (e) "Director" means an individual who has been elected / appointed to the Board of Directors of the Association;
- (f) "Officers" means the individuals who hold the offices enumerated in Section 11;
- (g) "Members" means all classes of membership in the Association as provided for in Section 5;
- (h) "Rules of Operation" means written statements governing issues affecting the affairs of the Association, which have been considered and approved by the Executive of the Association;
- (i) "CHA" means the Canadian Hockey Association;
- (j) "OHF" means the Ontario Hockey Federation;
- (k) "OMHA" means Ontario Minor Hockey Association;
- (l) "WOAA" means Western Ontario Athletic Association;
- (m) "KMHA" means Kincardine Minor Hockey Association;
- (n) "OWHA" means Ontario Woman's Hockey Association.
- (o) "Representative Hockey" means boys representative teams governed by the OMHA & WOAA.
- (p) "Local League" means local league, house league and in house programs governed by the WOAA.
- (q) "Women's Hockey" means all women's hockey governed by the OWHA.
- (r) "**LLFHL** means **Lower Lakes Female Hockey League**.

4. AFFILIATIONS

4.1 The Association shall have the following affiliations:

- (a) The Association shall be a member of the CHA, OHF, OMHA, WOAA, OWHA, , **LLFHL (as required)**, and;
- (b) The Association shall operate in cooperation with the Recreation and Parks Department(s) of the Municipality of Kincardine.

KMHA AGM Amendment # 3 Motion: A. Tanner/ 2nd: J. Hunsburger/Passed

Rational

Change the timing of the AGM from April to February to allow for:

- A period of overlap between out-going Executive members and in-coming; and
- Allow for the Executive tasked with operations for the up-coming season to be in position for related decisions such as setting the registration rates.

Current Language

7.1 Annual General Meeting of Members

The Annual General Meeting shall be held each year within the first fifteen (15) days in the month of April, at a time, place and day determined by the Executive, for the transaction of at least the following business, to be set out in the agenda of such Annual General Meeting:

- (a) Approval of the agenda;

- (b) Approval of the minutes of the previous Meeting of the Membership;
- (c) Receiving reports of the activities of the Association during the preceding year;
- (d) Receiving information regarding the planned activities of the Association for the current year;
- (e) Receiving and approving the report of the Auditor of the Association from the previous year and a projected financial position for the current year;
- (f) Appointment of the Auditor for the ensuing year;
- (g) Consideration of any proposed amendments to the Letters Patent or By-laws of the Association;
- (h) Transaction of any business which relates to the business of the Meeting referred to above, and notice and particulars of which are received by the Secretary in writing on or before 6:00 p.m. on February 10th, immediately preceding the Annual General Meeting;
- (i) Election of new Executive members.

New Language

7.1 Annual General Meeting of Members

The Annual General Meeting shall be held each year within the first fifteen (15) days in the month of **February**, at a time, place and day determined by the Executive, for the transaction of at least the following business, to be set out in the agenda of such Annual General Meeting:

- (a) Approval of the agenda;
- (b) Approval of the minutes of the previous Meeting of the Membership;
- (c) Receiving reports of the activities of the Association during the preceding year;
- (d) Receiving information regarding the planned activities of the Association for the current year;
- (e) Receiving and approving the report of the Auditor of the Association from the previous year and a projected financial position for the current year;
- (f) Appointment of the Auditor for the ensuing year;
- (g) Consideration of any proposed amendments to the Letters Patent or By-laws of the Association;
- (h) Transaction of any business which relates to the business of the Meeting referred to above, and notice and particulars of which are received by the Secretary in writing on or before 6:00 p.m. on **January 31st**, immediately preceding the Annual General Meeting;
- (i) Election of new Executive members.

KMHA AGM Amendment #4

Motion: A. Tanner/ 2nd: J. Hunsburger/Passed

Rational

- Removed reference to month as it is covered in item 7.1.
- Updated means of communication from Royal Post mailing and arena postings to website posting.

Current Language

7.3 Notice

(a) Annual General Meeting

Notice of the Annual General Meeting to be held within the month of April, in each year, shall set out the agenda, including particulars of any other business to come before the Meeting. The time and the place of the Meeting, and such notice shall be mailed to all Members at the last known address recorded for such Members in the records of the Association. Such notice shall be posted in all Association Arenas at least thirty (30) days prior to the date of the Meeting.

New Language

7.3 Notice

(a) Annual General Meeting

Notice of the Annual General Meeting in each year, shall set out the agenda, including particulars of any other business to come before the Meeting. The time and the place of the Meeting, and such notice shall be post **on KMHA Website** at least thirty (30) days prior to the date of the Meeting.

KMHA AGM Amendment #5

Motion: A. Tanner/ 2nd: J. Hunsburger/Passed

Rational

Updated means of communication from Royal Post mailing and arena postings to website posting.

Current Language

7.3 Notice

(b) Additional General Meetings of the Membership

Notice of any Additional General Meetings of the Membership shall be mailed to all Members at the last known address recorded in the records of the Association. Such notice shall be posted in all Association Arenas within at least fifteen (15) days prior to the date of the Meeting.

New Language

7.3 Notice

(b) Additional General Meetings of the Membership

Notice of any Additional General Meetings of the Membership shall be posted on **KMHA website** at least fifteen (15) days prior to the date of the Meeting.

KMHA AGM Amendment #6

Motion: A. Tanner/ 2nd: C. Colhoun/Passed

Rational

To reflect current practices and delete clutter in the document. The ability to establish additional committees remains (Art 12.2).

Deletions in **red**.
Additions in **green**.

Current Language	New Language
<p>12. COMMITTEES OF THE EXECUTIVE</p> <p>12.1 Standing Committees:</p> <p>The following committees shall be Standing Committees of the Board:</p> <ul style="list-style-type: none"> a) Executive Committee; b) Local League Hockey Operations Committee; c) Representative Hockey Operations Committee; d) Woman’s Hockey Operations Committee; e) Budget Committee; f) Purchasing and Equipment Committee; g) Fundraising Committee; h) Nominations and Elections Committee; i) Volunteer Selection Committee; j) Registration Committee; k) Sponsorship Committee; l) Tournament Committees. 	<p>12. COMMITTEES OF THE EXECUTIVE</p> <p>12.1 Hockey Operations Committee:</p> <ul style="list-style-type: none"> a) The Hockey Operations Committee shall be chaired by the President, and shall consist of the First Vice President, Second Vice-President, Third Vice-President, the Secretary, the Treasurer, and Technical Director and shall be responsible for the day to day management of the affairs of the Association, including monitoring of all Committees to ensure all “Rules of Operation” of the Association are being complied with. The Treasurers involvement is subject to issues pertaining to financial matters only. b) The Hockey Operations Committee shall: <ul style="list-style-type: none"> i) During the intervals between the Executive Meetings, take action in relation to any matter of any nature within the power and the authority of the Executive, which requires immediate

Current Language	New Language
<p>12.2 Nothing in this by-law shall be construed to limit the ability of the Directors and Membership of the Association from abolishing or creating Standing Committees by by-law or from establishing such ad hoc committees or subcommittees by Directors' Resolution as may be desired or required from time to time.</p> <p>12.3 <u>Executive Committee:</u></p> <p>a) The Executive Committee shall be chaired by the President, and shall consist of the First Vice-President, Second Vice-President, Third Vice-President, the Secretary, the Treasurer, the Past President and Technical Director and shall be responsible for the day to day management of the affairs of the Association, including monitoring of all Committees to ensure all "Rules of Operation" of the Association are being complied with.</p> <p>b) The Executive Committee shall:</p> <p>i) During the intervals between the Executive Meetings, take action in relation to any matter of any nature within the power and the authority of the Executive, which requires immediate attention before the date of the next Executive Meeting. Such action shall not involve any change of "rules of Operation" or</p>	<p>attention before the date of the next Executive Meeting. Such action shall not involve any change of "Rules of Operation" or the authorization of unbudgeted expenditures, and any action taken shall be submitted to the Executive for ratification at the next Executive Meeting;</p> <p>ii) Review recommendations and proposals prior to such recommendations or proposals being submitted to the Executive for Resolution;</p> <p>iii) Present a report regarding the activities of the Hockey Operations Committee to the Executive;</p> <p>iv) Submit to the Budget Committee an estimate of revenues and expenditures of the Hockey Operations Committee for the next fiscal year of the Association;</p> <p>v) Recommend "Rules of Operation" to the Executive regarding management and administrative issues related to the Association;</p> <p>vi) Deal with any other matters assigned to it by the Executive or by the President.</p> <p>12.2 <u>Other Committees</u> Nothing in this by-law shall be construed to limit the ability of the Directors and Membership of the Association from abolishing or creating Standing Committees by by-law or from establishing such ad hoc committees or subcommittees by Directors' Resolution as may be desired or required from time to time and shall be operated and governed per the Rules of Operation.</p> <p>Deleted</p>

Current Language	New Language
<p>the authorization of unbudgeted expenditures, and any action taken shall be submitted to the Executive for ratification at the next Executive Meeting;</p> <ul style="list-style-type: none"> ii) Review recommendations and proposals prior to such recommendations or proposals being submitted to the Executive for Resolution; iii) Present a report regarding the activities of the Executive Committee to the Executive; iv) Submit to the Budget Committee an estimate of revenues and expenditures of the Executive Committee for the next fiscal year of the Association; v) Recommend “Rules of Operation” to the Executive regarding management and administrative issues related to the Association; vi) Deal with any other matters assigned to it by the Executive or by the President. 	
<p>12.4 <u>Local League Hockey Operations Committee:</u></p> <ul style="list-style-type: none"> a) The Local League Hockey Operations Committee shall consist of the Second Vice-President, as Chair, and Local League Hockey Team Managers. b) The Local League Hockey Operations Committee shall be operated and governed per the “Rules of Operation”. 	Deleted
<p>12.5 <u>Representative Hockey Operations Committee:</u></p> <ul style="list-style-type: none"> a) The Representative Hockey Operations Committee shall consist of the First Vice-President, as Chair, and shall consist of the Representative Hockey Team Managers. b) The Representative Hockey Operations Committee shall be operated and governed per the “Rules of Operation”. 	Deleted
<p>12.6 <u>Woman’s Hockey Operations Committee:</u></p> <ul style="list-style-type: none"> a) The Woman’s Hockey Operations Committee shall consist of the Third Vice-President, as Chair, and shall consist of the Woman’s Hockey Team Managers. b) The Woman’s Hockey Operations Committee shall be operated and governed per the “Rules of Operation”. 	Deleted
<p>12.7 <u>Budget Committee:</u></p> <ul style="list-style-type: none"> a) The Budget Committee shall consist of the Treasurer, as chair, and shall consist of First Vice-President, Second Vice-President and Third Vice-President. b) The Budget Committee shall be operated and governed per the “Rules of Operation”. 	Deleted
<p>12.8 <u>Purchasing and Equipment Committee:</u></p> <ul style="list-style-type: none"> a) The Purchasing and Equipment Committee shall consist of the Director of Purchasing and Equipment, as chair, and one (1) member of the Local League Hockey Operations Committee, one 	Deleted

Current Language	New Language
<p>(1) member of Representative Hockey Operations Committee and one (1) member of the Woman's Hockey Committee.</p> <p>b) The Purchasing and Equipment Committee shall be operated and governed per the "Rules of Operation".</p>	
<p>12.9 <u>Nominations and Elections Committee</u></p> <p>a) The Nominations and Elections Committee shall consist of the Past President, as chair, and one (1) member of the Local League Hockey Operations Committee, one (1) member of Representative Hockey Operations Committee and one (1) member of the Woman's Hockey Committee.</p> <p>b) The Nominations and Elections Committee shall be operated and governed per the "Rules of Operation".</p>	Deleted
<p>12.10 <u>Fundraising Committee</u></p> <p>a) The Fundraising Committee shall consist of the Director of Fundraising, as chair, and one (1) member of the Local League Hockey Operations Committee, one (1) member of Representative Hockey Operations Committee and one (1) member of the Woman's Hockey Committee.</p> <p>b) The Fundraising Committee shall be operated and governed per the "Rules of Operation".</p>	Deleted
<p>12.11 <u>Registration Committee</u></p> <p>a) The Registration Committee shall consist of the Director of Registration, as chair, and one (1) member of the Local League Hockey Operations Committee, one (1) member of Representative Hockey Operations Committee and one (1) member of the Woman's Hockey Committee.</p> <p>b) The Registration Committee shall be operated and governed per the "Rules of Operation".</p>	Deleted
<p>12.12 <u>Sponsorship Committee:</u></p> <p>a) The Sponsorship Committee shall consist of the Director of Sponsorship, as chair, and one (1) member of the Local League Hockey Operations Committee, one (1) member of Representative Hockey Operations Committee and one (1) member of the Woman's Hockey Committee.</p> <p>b) The Sponsorship Committee shall be operated and governed per the "Rules of Operation".</p>	Deleted
<p>12.13 <u>Volunteer Selection Committee</u></p> <p>a) The Volunteer Selection Committee shall consist of the Technical Director, as chair, and First Vice-President, Second Vice-President and Third Vice-President.</p> <p>b) The Volunteer Selection Committee shall be operated and governed per the "Rules of Operation".</p>	Deleted

Current Language	New Language
<p>12.14 <u>Tournament Committees:</u></p> <p>a) Tournament Committees shall consist of the Director of Tournaments, as chair, and members appointed by the Director of Tournaments.</p> <p>b) The Tournament Committee shall be operated and governed per the “Rules of Operation”.</p>	<i>Deleted</i>

KMHA AGM Amendment #7

Motion: A. Tanner/ 2nd: C. Colhoun/Passed

Rational

- Increase the number of Directors by one to accommodate the OMHA mandated Head Trainer position.
- Term of Office language removed that was established to facilitate the original separation of election periods for Directors. The time frames have since past. Language for alternating Director election periods was simplified.
- Modified Nomination language to facilitate practice of verbal nominations and acceptance from the floor at the AGM.
- Board Positions:
 - Eliminated the Past President position from the Board. Past practice found this position remained vacant.
 - Removed term of office text as it was specified in Section 8.1(c).
 - Added Director of Risk Management consistent with OMHA governance guidelines.
 - Removed Director of Community Communications. Duties assigned to Secretary.
 - Removed Director of Volunteerism (established at previous AGM but governance never updated)
 - Added Head Trainer

Current Language

8 EXECUTIVE

8.1 Composition

(a) Eligibility

A Director:

- i) Shall be eighteen (18) or more years of age;
- ii) Shall not be an un-discharged bankrupt or of unsound mind;
- iii) Shall remain a Member of the Association throughout his or her term of office.

(b) Number of Directors

The affairs of the Association shall be managed by an Executive, which consists of fifteen (15) elected Directors and one (1) immediate Director.

(c) Term of Office

- (i) In order to establish a rotation of Directors on the Board, the election of Directors next following the implementation of this By-law shall provide for the election of the Directors as follows:

At the April General Meeting, Members of the Association, shall elect the First Vice President, Third Vice President, Secretary, Director of Community Communications, Director of Fundraising, Director of Purchasing and Equipment, Director of Ice Scheduling, Referee-in-Chief for one (1) year terms each; and, The President, Second Vice President, Treasurer, Director of Tournaments, Director of Sponsorship, Director of Registration, Technical Director shall be elected to the Executive for two (2) year terms each (alternatively Eight (8) Directors in even years and seven (7) Directors in odd years);

Thereafter, a number of Directors equal to the number of Directors whose term is ending shall be elected for two (2) year terms each;

- (ii) In order to implement the provisions of this Bylaw, the term of all incumbent Directors of the Association at the date of adoption of this Bylaw, shall expire and terminate on the date of the April 8th 2002, Annual General Meeting.

(d) Change in Number of Directors

The Association may by special resolution increase or decrease the number of its Directors. Any change in the number of Directors shall be in compliance with prevailing Ontario laws and regulations.

9. PROCEDURE FOR ELECTION OF DIRECTORS

9.1 Nominations

The election of Directors shall take place at the Annual General Meeting of the Membership. No election or appointment of an Executive Member is effective without consent given in writing prior to the election or appointment. Nomination Forms for the Executive shall be available each year from the Secretary by January 31st. A Nomination Form must be completed by all nominees and two (2) nominators who are Members of the Association. Such completed form must be delivered to the Secretary prior to the election. Nominations may also come from the floor at the Annual General Meeting.

9.2 Board Positions

The Executive shall consist of the following:

- (a) Past President - (immediate);
- (b) President - Elected - two (2) year term;
- (c) First Vice President - Elected – two (2) year term;
- (d) Second Vice President - Elected – two (2) year term;
- (e) Third Vice President - Elected – two (2) year term;
- (f) Treasurer - Elected – two (2) year term;
- (g) Secretary – Elected – two (2) year term;
- (h) Director of Purchasing and Equipment - Elected – two (2) year term;
- (i) Director of Fundraising - Elected - two (2) year term;
- (j) Director of Registration - Elected – two (2) year term;
- (k) Director of Sponsorship - Elected - two (2) year term;
- (l) Referee-in-Chief – Elected – two (2) year term;
- (m) Technical Director – Elected - two (2) year term;
- (n) Director of Ice Scheduling – Elected - two (2) year term;
- (o) Director of Community Communications - Elected - two (2) year term;
- (p) Director of Tournaments – Elected – two (2) year term.

New Language

8 EXECUTIVE

8.1 Composition

(a) Eligibility

A Director:

- i) Shall be eighteen (18) or more years of age;
- ii) Shall not be an un-discharged bankrupt or of unsound mind;
- iii) Shall remain a Member of the Association throughout his or her term of office.

(b) Number of Directors

The affairs of the Association shall be managed by an Executive, which consists of **sixteen (15)** elected Directors and one (1) immediate Director.

(c) Term of Office

The term of office for each Director shall be two (2) years.

In order to facilitate continuity of the Executive, Directors' term of office shall be scheduled as follows:

- (i) The following positions will be up for election at the AGM on a year ending with an even number:**

- **First Vice President,**
- **Third Vice President,**
- **Secretary,**
- **Director of Fundraising,**
- **Director of Purchasing and Equipment,**
- **Director of Ice Scheduling,**
- **Referee-in-Chief and**
- **Head Trainer**

(ii) **The following positions will be up for election at the AGM on a year ending with an odd number:**

- **President,**
- **Second Vice President,**
- **Treasurer,**
- **Director of Tournaments,**
- **Director of Sponsorship,**
- **Director of Registration,**
- **Technical Director,**
- **Director of Risk Management.**

(d) Change in Number of Directors

The Association may by special resolution increase or decrease the number of its Directors. Any change in the number of Directors shall be in compliance with prevailing Ontario laws and regulations.

9. PROCEDURE FOR ELECTION OF DIRECTORS

9.1 Nominations

The election of Directors shall take place at the Annual General Meeting of the Membership. No election or appointment of an Executive Member is effective without consent given in writing prior to the election or appointment. Nomination Forms for the Executive shall be available each year from the Secretary by January 31st. A Nomination Form must be completed by all nominees and two (2) nominators who are Members of the Association. Such completed form must be delivered to the Secretary prior to the election. Nominations **and acceptance** may also come **verbally** from the floor at the Annual General Meeting.

9.2 Board Positions

The Executive shall consist of the following:

- (a) President
- (b) First Vice President
- (c) Second Vice President
- (d) Third Vice President
- (e) Treasurer
- (f) Secretary
- (g) Director of Purchasing and Equipment
- (h) Director of Fundraising
- (i) Director of Registration
- (j) Director of Sponsorship
- (k) Referee Scheduler
- (l) Technical Director
- (m) Director of Ice Scheduling
- (n) **Director of Risk Management**
- (o) Director of Tournaments
- (p) **Head Trainer**

KMHA AGM Amendment #8
Rational

Motion: A. Tanner/ 2nd: C. Colhoun/Passed

Adjustment of responsibilities of Directors to align with changes of positions.

- Deletions in **red**.
- Additions in **green**.
- Changes in **purple**

Current Language	New Language
<p>11.7 <u>Responsibilities of Directors</u></p> <p>a) <u>Past President</u> The Past President shall:</p> <ul style="list-style-type: none"> i) Chair the Nominations and Elections Committee; ii) Be available to assist any Director requiring assistance in the completion of his or her functions; iii) Carry out other duties as assigned by the Executive, Executive Committee, or the President. <p>b) <u>President</u> The President shall:</p> <ul style="list-style-type: none"> i) Represent the Association in the Community; ii) Act as Chair of the Executive, the Executive Committee, and at all Meetings of the Membership; iii) Exercise general supervision of the Association in accordance with “Rules of Operation” determined by the Executive; iv) Be a non-voting Member of all committees and sub-committees of the Association; v) Report regularly to the Executive on matters of interest and provide an Association year end report for the Annual General Meeting; vi) Be the Town Contact for the Association to the WOAA OMHA and the OWHA; vii) Delegate tasks as necessary. <p>c) <u>First Vice-President</u> The Vice-President shall:</p> <ul style="list-style-type: none"> i) Assume the duties of the President in the absence for any reason of the President; ii) Monitor adherence by the Executive to all existing Representative Hockey related “Rules of Operation” and inform the Executive with respect to any inconsistencies between existing Representative Hockey related “Rules of Operation” and a proposed Representative Hockey related “Rules of Operation”; iii) Evaluate, review and recommend Representative Hockey “Rules of Operations” to the Executive Committee and the Executive Meeting; iv) Be available to assist any Director requiring assistance in the completion of his or her functions; v) Be the Executive’s liaison to the Representative Hockey Teams; vi) Ensure that each Representative Team Coach, each member of the Executive Committee and 	<p>11.7 <u>Responsibilities of Directors</u></p> <p><i>Position removed. The Nominations and Election duties have been assigned to the President with a caveat for delegation during situations of conflict-of-interest.</i></p> <p>a) <u>President</u> The President shall:</p> <ul style="list-style-type: none"> i) Represent the Association in the Community; ii) Act as Chair of the Executive, the Executive Committee, and at all Meetings of the Membership; iii) Exercise general supervision of the Association in accordance with “Rules of Operation” determined by the Executive; iv) Be a non-voting Member of all committees and sub-committees of the Association; v) Report regularly to the Executive on matters of interest and provide an Association year end report for the Annual General Meeting; vi) Be the Town Contact for the Association to the WOAA OMHA and the OWHA; vii) Delegate tasks as necessary. viii) Chair the Nominations and Elections process. Delegate as required to avoid conflict-of-interest. <p>b) <u>First Vice-President</u> The Vice-President shall:</p> <ul style="list-style-type: none"> i) Assume the duties of the President in the absence for any reason of the President; ii) Monitor adherence by the Executive to all existing Representative Hockey related “Rules of Operation” and inform the Executive with respect to any inconsistencies between existing Representative Hockey related “Rules of Operation” and a proposed Representative Hockey related “Rules of Operation”; iii) Evaluate, review and recommend Representative Hockey “Rules of Operations” to the Executive Committee and the Executive Meeting; iv) Be available to assist any Director requiring assistance in the completion of his or her functions; v) Be the Executive’s liaison to the Representative Hockey Teams; vi) Ensure that each Representative Team Coach,

Current Language	New Language
<p>Director of Referee's receives a copy of the Referees rulebook and OMHA Manual of Operations;</p> <p>vii) Chair the Representative Hockey Operations Committee;</p> <p>viii) Prepare the Representative Team Operations reports for the monthly Executive meeting and Annual General Meeting;</p> <p>ix) Carry out other duties as assigned by the Executive, Executive Committee, or the President.</p>	<p>and each member of the Executive Committee know how to locate and have access to the Referees rulebook and relevant Manuals of Operations;</p> <p>vii) Chair the Representative Hockey Operations Committee;</p> <p>viii) Prepare the Representative Team Operations reports for the monthly Executive meeting and Annual General Meeting;</p> <p>ix) Carry out other duties as assigned by the Executive, Executive Committee, or the President.</p>
<p>d) <u>Second Vice-President</u> The Vice-President shall:</p> <p>i) Assume the duties of the President in the absence for any reason of the President and First Vice-President;</p> <p>ii) Monitor adherence by the Executive to all existing Local League related "Rules of Operation" and inform the Executive with respect to any inconsistencies between existing Local League related "Rules of Operation" and a proposed Local League related "Rules of Operation";</p> <p>iii) Evaluate, review and recommend Local League "Rules of Operations" to the Executive Committee and to the Executive;</p> <p>iv) Be available to assist any Director requiring assistance in the completion of his or her functions;</p> <p>v) Be the Executive's liaison to the Local League Teams;</p> <p>vi) Ensure that each Local League coach receives a copy of the Referees rulebook and OMHA Manual of Operations;</p> <p>vii) Chair the Local League Hockey Operations Committee;</p> <p>viii) Prepare the Local League Operations reports for the monthly Executive meeting and Annual General Meeting;</p> <p>ix) Carry out other duties as assigned by the Executive, Executive Committee, or the President.</p>	<p>c) <u>Second Vice-President</u> The Vice-President shall:</p> <p>i) Assume the duties of the President in the absence for any reason of the President and First Vice-President;</p> <p>ii) Monitor adherence by the Executive to all existing Local League related "Rules of Operation" and inform the Executive with respect to any inconsistencies between existing Local League related "Rules of Operation" and a proposed Local League related "Rules of Operation";</p> <p>iii) Evaluate, review and recommend Local League "Rules of Operations" to the Executive Committee and to the Executive;</p> <p>iv) Be available to assist any Director requiring assistance in the completion of his or her functions;</p> <p>v) Be the Executive's liaison to the Local League Teams;</p> <p>vi) Ensure that each Local League coach knows how to locate and have access to the Referees rulebook and relevant Manuals of Operations;</p> <p>vii) Chair the Local League Hockey Operations Committee;</p> <p>viii) Prepare the Local League Operations reports for the monthly Executive meeting and Annual General Meeting;</p> <p>ix) Carry out other duties as assigned by the Executive, Executive Committee, or the President.</p>
<p>e) <u>Third Vice-President</u> The Vice-President shall:</p> <p>i) Assume the duties of the President in the absence for any reason of the President, First Vice-President and Second Vice-President;</p> <p>ii) Monitor adherence by the Executive to all existing Woman's Hockey related "Rules of Operation" and inform the Executive with respect to any inconsistencies between existing Woman's Hockey related "Rules of Operation" and a proposed Woman's Hockey related "Rules of Operation";</p> <p>iii) Evaluate, review and recommend Women's Hockey "Rules of Operations" to the Executive Committee and to the Executive;</p> <p>iv) Be available to assist any Director requiring</p>	<p>d) <u>Third Vice-President and Girls Town Contact</u> The Vice-President shall:</p> <p>i) Assume the duties of the President in the absence for any reason of the President, First Vice-President and Second Vice-President;</p> <p>ii) Monitor adherence by the Executive to all existing Woman's Hockey related "Rules of Operation" and inform the Executive with respect to any inconsistencies between existing Woman's Hockey related "Rules of Operation" and a proposed Woman's Hockey related "Rules of Operation";</p> <p>iii) Evaluate, review and recommend Women's Hockey "Rules of Operations" to the Executive Committee and to the Executive;</p>

Current Language	New Language
<p>assistance in the completion of his or her functions;</p> <p>v) Be the Executive's liaison to the Woman's Hockey Teams;</p> <p>vi) Ensure that each Woman's Hockey Team Coach, Each member of the Executive Committee and Director of Referee's receives a copy of the OWHHA Referees rulebook and OWHHA Manual of Operations;</p> <p>vii) Chair the Woman's Hockey Operations Committee;</p> <p>viii) Prepare the Woman's Hockey Operations report for the monthly Executive meeting and Annual General Meeting;</p> <p>ix) Carry out duties as assigned by the Executive, the Executive Committee or the President.</p>	<p>iv) Be available to assist any Director requiring assistance in the completion of his or her functions;</p> <p>v) Be the Executive's liaison to the Woman's Hockey Teams;</p> <p>vi) Ensure that each Woman's Hockey Team Coach and each member of the Executive Committee know how to locate and have access to the Referees rulebook and relevant Manuals of Operations;</p> <p>vii) Chair the Woman's Hockey Operations Committee;</p> <p>viii) Prepare the Woman's Hockey Operations report for the monthly Executive meeting and Annual General Meeting;</p> <p>ix) Carry out duties as assigned by the Executive, the Executive Committee or the President.</p>
<p>f) <u>Treasurer</u> The Treasurer shall:</p> <p>i) Ensure adherence to and implementation of financial "Rules of Operation" in the financial administration of the Association;</p> <p>ii) Ensure the submission of the books of account to the Auditor of the Association at the end of the financial year;</p> <p>iii) Present a Report of the Auditor from the previous year and a projected financial position for the current year to the Membership at the Annual General Meeting;</p> <p>iv) Evaluate, review and recommend financial "Rules of Operation" to the Executive Committee and to the Executive;</p> <p>v) Chair the Budget Committee;</p> <p>vi) Carry out duties assigned by the Executive, the Executive Committee or the President.</p>	<p>x) Assume duties of town contact for Girls hockey.</p> <p>e) <u>Treasurer</u> The Treasurer shall:</p> <p>i) Ensure adherence to and implementation of financial "Rules of Operation" in the financial administration of the Association;</p> <p>ii) Ensure the submission of the books of account to the Auditor of the Association at the end of the financial year;</p> <p>iii) Present a Report of the Auditor from the previous year and a projected financial position for the current year to the Membership at the Annual General Meeting;</p> <p>iv) Evaluate, review and recommend financial "Rules of Operation" to the Executive Committee and to the Executive;</p> <p>v) Chair the Budget Committee;</p> <p>vi) Carry out duties assigned by the Executive, the Executive Committee or the President.</p>
<p>g) <u>Secretary</u> The Secretary shall:</p> <p>i) Record or delegate the recording of the minutes of General Meetings of the Membership, Executive Meetings and Executive Committee Meetings and ensure that Association records are regularly and properly kept and all business is conducted in accordance with any applicable statute or law, the Letters Patent and By-laws and the Policies and procedures established by the Executive or by the Membership;</p> <p>ii) Ensure the proper custody of the Association's corporate seal, corporate minutes and resolutions and other corporate records and documents;</p> <p>iii) Be responsible for receiving and distributing all correspondence received or sent by the Association and all communications within the Association;</p>	<p>f) <u>Secretary</u> The Secretary shall:</p> <p>i) Record or delegate the recording of the minutes of General Meetings of the Membership, Executive Meetings and Executive Committee Meetings and ensure that Association records are regularly and properly kept and all business is conducted in accordance with any applicable statute or law, the Letters Patent and By-laws and the Policies and procedures established by the Executive or by the Membership;</p> <p>ii) Ensure the proper custody of the Association's corporate seal, corporate minutes and resolutions and other corporate records and documents;</p> <p>iii) Be responsible for receiving and distributing all correspondence received or sent by the Association and all communications within the Association;</p>

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<ul style="list-style-type: none"> iv) Evaluate, review and recommend “Rules of Operation” to the Executive regarding official internal and external communications of the Association; v) Ensure that all necessary and appropriate insurance has been purchased; vi) Maintain the membership list referred to in Section 6.2; vii) Carry out duties as assigned by the Executive, the Executive Committee or the President. 	<ul style="list-style-type: none"> iv) Evaluate, review and recommend “Rules of Operation” to the Executive regarding official internal and external communications of the Association; v) Ensure that all necessary and appropriate insurance has been purchased; vi) Maintain the membership list referred to in Section 6.2; vii) Co-ordinate all write-ups and post bulletins at all arenas used by the Association; viii) Conduct informal internal and external Association communications; ix) Be responsible for the establishment and maintenance of the Association’s web site; x) Communicate with local Television, radio and newspapers in order to obtain the best possible coverage for Association activities; xi) Be responsible for submitting a Community Communications report at the Annual General Meeting; xii) Prepare and present a monthly report at the Executive meeting on Community Communications status and needs; xiii) Carry out duties as assigned by the Executive, the Executive Committee or the President.
<p>h) <u>Director of Purchasing and Equipment</u> The Director of Purchasing and Equipment shall:</p> <ul style="list-style-type: none"> i) Chair the Purchasing and Equipment Committee; ii) Evaluate, review and recommend Purchasing and Equipment management “Rules of Operation” to the Executive Committee and to the Executive; iii) Be responsible for the security and issuing of all equipment; iv) Be responsible for submitting equipment inventory report at the Annual General Meeting; v) Prepare and present a monthly report at the Executive meeting on Purchasing and Equipment status and needs considering quality and safety factors; vi) Carry out duties as assigned by the Executive, the Executive Committee or the President. 	<p>g) <u>Director of Purchasing and Equipment</u> The Director of Purchasing and Equipment shall:</p> <ul style="list-style-type: none"> i) Chair the Purchasing and Equipment Committee; ii) Evaluate, review and recommend Purchasing and Equipment management “Rules of Operation” to the Executive Committee and to the Executive; iii) Be responsible for the security and issuing of all equipment; iv) Be responsible for submitting equipment inventory report at the Annual General Meeting; v) Prepare and present a monthly report at the Executive meeting on Purchasing and Equipment status and needs considering quality and safety factors; vi) Carry out duties as assigned by the Executive, the Executive Committee or the President.
<p>i) <u>Director of Fundraising</u> The Director of Fundraising shall:</p> <ul style="list-style-type: none"> i) Chair all fundraising committees; ii) Evaluate, review and recommend Fundraising “Rules of Operation” to the Executive Committee and to the Executive; iii) Be responsible for collecting funds and compiling statement of fundraising for the Treasurer; iv) Be responsible for submitting a fundraising report at the Annual General Meeting; v) Prepare and present a monthly report at the Executive meeting on Fundraising status and needs; vi) Carry out duties as assigned by the Executive, the 	<p>h) <u>Director of Fundraising</u> The Director of Fundraising shall:</p> <ul style="list-style-type: none"> i) Chair all fundraising committees; ii) Evaluate, review and recommend Fundraising “Rules of Operation” to the Executive Committee and to the Executive; iii) Be responsible for collecting funds and compiling statement of fundraising for the Treasurer; iv) Be responsible for organizing the year end banquet; v) Be responsible for submitting a fundraising report at the Annual General Meeting; vi) Prepare and present a monthly report at the Executive meeting on Fundraising status and

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<p>Executive Committee or the President.</p> <p>j) <u>Director of Registration</u> The Director of Registration shall:</p> <ul style="list-style-type: none"> i) Chair the Registration Committee; ii) Evaluate, review and recommend Registration “Rules of Operation” to the Executive Committee and to the Executive; iii) Be responsible for registering and recording all players; iv) Supply list of all registered players to the Executive Committee; v) Ensure all participants are registered before participating in any way or manner; vi) Be responsible for submitting a Registration report at the Annual General Meeting; vii) Prepare and present a monthly report at the Executive meeting on Registration status and needs; viii) Carry out duties as assigned by the Executive, the Executive Committee or the President. <p>k) <u>Director of Sponsorship</u> The Director of Sponsorship shall:</p> <ul style="list-style-type: none"> i) Chair the Sponsorship Committee; ii) Evaluate, review and recommend Sponsorship “Rules of Operation” to the Executive Committee and to the Executive; iii) Be responsible for obtaining sponsors for each team each hockey season; iv) Be responsible for scheduling and collecting funds for gates; v) Be responsible for submitting a sponsorship list to the Director of Purchasing and Equipment; i) Be responsible for submitting a Sponsorship and Gates report at the Annual General Meeting; vi) Prepare and present a monthly report at the Executive meeting on Sponsorship and Gates status and needs; vii) Carry out duties as assigned by the Executive, the Executive Committee or the President. <p>l) <u>Referee-in-Chief</u> The Referee-in-Chief shall:</p> <ul style="list-style-type: none"> i) Schedule referees to officiate all games maintaining accurate records for payment; ii) Liaise with the Budget Committee to estimate costs for the upcoming year; iii) Ensure refereeing complaints are addressed and solved in a timely fashion; iv) Liaise with the local WOOA Supervisor of Referee’s to recruit, train, monitor and evaluate performance of referees; v) Foster and aid timer keepers with advice and necessary clinics as to satisfy the demands of the 	<p>needs;</p> <p>vii) Carry out duties as assigned by the Executive, the Executive Committee or the President.</p> <p>i) <u>Director of Registration</u> The Director of Registration shall:</p> <ul style="list-style-type: none"> i) Chair the Registration Committee; ii) Evaluate, review and recommend Registration “Rules of Operation” to the Executive Committee and to the Executive; iii) Be responsible for registering and recording all players; iv) Supply list of all registered players to the Executive Committee; v) Ensure all participants are registered before participating in any way or manner; vi) Be responsible for submitting a Registration report at the Annual General Meeting; vii) Prepare and present a monthly report at the Executive meeting on Registration status and needs; viii) Carry out duties as assigned by the Executive, the Executive Committee or the President. <p>j) <u>Director of Sponsorship</u> The Director of Sponsorship shall:</p> <ul style="list-style-type: none"> i) Chair the Sponsorship Committee; ii) Evaluate, review and recommend Sponsorship “Rules of Operation” to the Executive Committee and to the Executive; iii) Be responsible for obtaining sponsors for each team each hockey season; iv) Be responsible for scheduling and collecting funds for gates; v) Be responsible for submitting a sponsorship list to the Director of Purchasing and Equipment; i) Be responsible for submitting a Sponsorship and Gates report at the Annual General Meeting; vi) Prepare and present a monthly report at the Executive meeting on Sponsorship and Gates status and needs; vii) Carry out duties as assigned by the Executive, the Executive Committee or the President. <p>k) <u>Referee Scheduler</u> The Referee Scheduler shall:</p> <ul style="list-style-type: none"> i) Schedule referees to officiate all games maintaining accurate records for payment; ii) Liaise with the Budget Committee to estimate costs for the upcoming year; iii) Ensure refereeing complaints are addressed and solved in a timely fashion; iv) Liaise with the local WOOA Supervisor of Referee’s to recruit, train, monitor and evaluate performance of referees; v) Foster and aid timer keepers with advice and necessary clinics as to satisfy the demands of the

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<p>Association;</p> <ul style="list-style-type: none"> vi) Be responsible for submitting a Referee-in-Chief report at the Annual General Meeting; vii) Prepare and present a monthly report at the Executive meeting on Referee program status and needs; viii) Carry out other duties as assigned by the Executive, Executive Committee, or the President. 	<p>Association;</p> <ul style="list-style-type: none"> vi) Be responsible for submitting a Referee Scheduler report at the Annual General Meeting; vii) Prepare and present a monthly report at the Executive meeting on Referee program status and needs; viii) Carry out other duties as assigned by the Executive, Executive Committee, or the President.
<p>m) <u>Technical Director</u> The Technical Director shall:</p> <ul style="list-style-type: none"> i) For purposes of establishing, implementing and evaluating on ice and off ice technical development programs liaise with the First Vice President (Rep Hockey), Second Vice President (Local League Hockey) and the Third Vice President (Woman's Hockey); ii) Recruit and train volunteers to perform the functions required for technical development; iii) Chair the Volunteer Selection Committee; iv) Liaise with the OMHA concerning the coach mentor program; v) Be responsible for submitting a Technical program report at the Annual General Meeting; vi) Prepare and present a monthly report at the Executive meeting on Technical program status and needs; vii) Carry out other duties as assigned by the Executive, Executive Committee, or the President. 	<p>l) <u>Technical Director</u> The Technical Director shall:</p> <ul style="list-style-type: none"> i) For purposes of establishing, implementing and evaluating on ice and off ice technical development programs liaise with the First Vice President (Rep Hockey), Second Vice President (Local League Hockey) and the Third Vice President (Woman's Hockey); ii) Recruit and train volunteers to perform the functions required for technical development; iii) Chair the Volunteer Selection Committee; iv) Liaise with the OMHA concerning the coach mentor program; v) Be responsible for submitting a Technical program report at the Annual General Meeting; vi) Prepare and present a monthly report at the Executive meeting on Technical program status and needs; vii) Carry out other duties as assigned by the Executive, Executive Committee, or the President.
<p>n) <u>Director of Ice Scheduling</u> The Director of Ice Scheduling shall:</p> <ul style="list-style-type: none"> ii) Evaluate, review and recommend Ice Scheduling "Rules of Operation" to the Executive Committee and to the Executive; iii) Estimate and Submit the ice requirements of the Association to local Recreation Board(s) each year for the following hockey season; iv) Schedule games and practices for allotted ice times; v) Be official Association contact with Kincardine and District Recreation Board for all facility requirements; vi) Be responsible for submitting an Ice Scheduling report at the Annual General Meeting; vii) Prepare and present a monthly report at the Executive meeting on Ice Scheduling status and needs; viii) Carry out duties as assigned by the Executive, the Executive Committee or the President. 	<p>m) <u>Director of Ice Scheduling</u> The Director of Ice Scheduling shall:</p> <ul style="list-style-type: none"> i) Evaluate, review and recommend Ice Scheduling "Rules of Operation" to the Executive Committee and to the Executive; ii) Estimate and Submit the ice requirements of the Association to local Recreation Board(s) each year for the following hockey season; iii) Schedule games and practices for allotted ice times; iv) Be official Association contact with the Municipality of Kincardine for all facility requirements; v) Be responsible for submitting an Ice Scheduling report at the Annual General Meeting; vi) Prepare and present a monthly report at the Executive meeting on Ice Scheduling status and needs; vii) Carry out duties as assigned by the Executive, the Executive Committee or the President.
<p>n) <u>Director of Community Communications</u> The Director of Community Communications shall:</p> <ul style="list-style-type: none"> i) Evaluate, review and recommend Community Communications "Rules of Operation" to the Executive Committee and to the Executive; ii) Co-ordinate all write-ups and post bulletins at all arenas used by the Association; 	<p>Position removed. Responsibilities assigned to Secretary position.</p>

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<ul style="list-style-type: none"> iii) Conduct informal internal and external Association communications; iv) Be responsible for the establishment and maintenance of the Association’s web site; v) Communicate with local Television, radio and newspapers in order to obtain the best possible coverage for Association activities; vi) Be responsible for submitting a Community Communications report at the Annual General Meeting; vii) Prepare and present a monthly report at the Executive meeting on Community Communications status and needs; viii) Carry out duties as assigned by the Executive, the Executive Committee or the President. <p>n) <u>Director of Tournaments</u> The Director of Tournaments shall:</p> <ul style="list-style-type: none"> i) Evaluate, review and recommend Tournaments “Rules of Operation” to the Executive Committee and to the Executive; ii) Convene and chair committees for all sanctioned tournaments; iii) Be responsible for submitting a Tournaments report at the Annual General Meeting; iv) Prepare and present a monthly report at the Executive meeting on Tournament(s) status and needs; v) Carry out duties as assigned by the Board, the Executive Committee or the President. 	<ul style="list-style-type: none"> n) <u>Director of Tournaments</u> The Director of Tournaments shall: i) Evaluate, review and recommend Tournaments “Rules of Operation” to the Executive Committee and to the Executive; ii) Convene and chair committees for all sanctioned tournaments; iii) Be responsible for submitting a Tournaments report at the Annual General Meeting; iv) Prepare and present a monthly report at the Executive meeting on Tournament(s) status and needs; v) Carry out duties as assigned by the Board, the Executive Committee or the President. <p>o) <u>Head Trainer</u> The Head Trainer shall:</p> <ul style="list-style-type: none"> i) Promote safety through the Association; ii) Demonstrates values of the Hockey Trainer Certification Program HTCP; iii) Mentor team trainers; iv) Be the Association’s liaison with the OMHA’s Regional Trainer/Safety Facilitator (RTSF); v) Identify training needs; vi) Assists in the identification of potential staff for OMHA Program of Excellence; vii) Ensure trainers hold a valid HTCP Certification; viii) Be responsible for submitting a Head Trainer’s report at the Annual General Meeting; ix) Prepare and present a monthly report at the Executive meeting on Trainers status and needs; x) Carry out duties as assigned by the Board, the Executive Committee or the President. <p>p) <u>Director of Risk Management</u> The Director of Risk Management shall:</p> <ul style="list-style-type: none"> i) Implement and enforce all OMHA Risk Management Programs; ii) Establish procedures and maintain records with respect to the OHF screening policy;

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	iii) Carry out other duties as assigned by the Board, Executive Committee, or the President.

KMHA AGM Amendment #9

Motion: A. Tanner/ 2nd: C. Colhoun/Passed

Rational

Clarify the Executive remuneration language such that the ability to provide a stipend is in addition to reimbursement of reasonable expenses. This will align with the current practice of waiving the registration cost of one player for each member of the Executive upon completion of the season’s service.

Current Language

10.9 Remuneration

Directors shall serve without remuneration and no Director shall indirectly or directly receive any remuneration, salary or profit from the position of Director or for any service rendered to the Association; provided that, the Executive may establish “Rules of Operation” relating to the reimbursement of Directors for reasonable expenses incurred in the performance of their duties as Directors of the Association.

New Language

10.9 Remuneration

Directors shall serve without remuneration and no Director shall indirectly or directly receive any remuneration, salary or profit from the position of Director or for any service rendered to the Association; provided that, the Executive may establish “Rules of Operation” relating to the **provision of stipends and** reimbursements for reasonable expenses incurred in the performance of their duties as Directors of the Association.

KMHA AGM Amendment #10

Motion: A. Tanner/ 2nd: C. Colhoun/Passed

Rational

KMHA has often encountered difficulties in filling Executive positions that comprise a significant amount of time and/or come with a high frequency of “on-call” demands. Other similar size associations hire persons in such positions. This change will allow for KMHA to outsource the duties (or portions thereof) of Executive positions should the need arise. Language will be established within the Rule-of-Operation to administer any outsourcing duties.

Current Language

None

New Language

8. EXECUTIVE

8.2 Execution of Duties Outside of the Executive

At discretion of the Executive, duties associated various Director positions may be contracted out to a service provider. “Rules of Operation” in this regard shall be established prior to any such undertaking. The service provider shall not have been a Director of KMHA for the season pertaining to the contracted service period.